

FINAL SUMMARY MINUTES – REGULAR MEETING – DECEMBER 20, 2011
ELMWOOD PARK BOARD OF EDUCATION

There was a Work Meeting of the Elmwood Park Board of Education on Tuesday, December 20, 2011, at 6:33 p.m. in the Memorial High School Teachers Room. Present were: Arlene Perna-Rudmann, Sandra Balistrieri, Keith Cannizzo, Douglas DeMatteo, Louise Gerardi, Kathleen Policano, Lori Sproviero, and Claire Kalinowski. Jennifer Pellegrine arrived and were seated at 6:42 p.m. Also present were Dr. Richard D. Tomko, Superintendent of Schools, William P. Moffitt, Board Secretary/Business Administrator, Anthony Iachetti, Director of Testing and members of the public, and Patricia Otten, Confidential Executive Secretary, for the taking of minutes.

James Cerullo, CPA, of Ferraioli, Wielkotz, Cerullo & Cuva, P.A., the board's auditors, was present at the Work Session held at 6:30 p.m. to give a presentation on the 2010-2011 Comprehensive Annual Financial Report and Corrective Action Plan for June 30, 2011, which is on the evening's Agenda of the Regular Meeting for approval by the board.

After the public portion of the meeting, after which no one addressed the board, Mr. Moffitt advised the public that the board would enter into closed session for approximately one hour to discuss harassment, intimidation and bullying cases, personnel and litigation. He advised that he would notify the public when they could return to the meeting. By motion of Mr. Cannizzo, which was seconded by Mrs. Sproviero, and unanimously approved by those present, the board entered into closed session at 7:31 p.m. By motion of Ms. Pellegrine, which was seconded by Mr. Cannizzo, the board adjourned from closed session at 7:50 p.m. and proceeded to the Regular Meeting scheduled for that evening.

Following are Final Summary Minutes of the Regular Meeting held by the Elmwood Park Board of Education on Tuesday, December 20, 2011. Official more detailed minutes, are maintained in the Office of the Board Secretary.

The Regular Meeting of the Elmwood Park Board of Education was opened at 8:06 p.m. in the Memorial High School Media Center. Present were: Arlene Rudmann, Sandra Balistrieri Keith Cannizzo, Douglas DeMatteo, Louise Gerardi, Jennifer Pellegrine, Kathleen Policano, Lori Sproviero, and Claire Kalinowski. Also present were Richard D. Tomko, Superintendent of Schools, David Warner, principal, Memorial High School, Anthony Iachetti, Director of Testing, Caleb Rhodes, Assistant Principal, Memorial High School, Mrs. Patricia Otten, Confidential Executive Secretary, for the taking of minutes, and members of the public.

After the flag salute, the reading of the Statement of Compliance was incorporated. "The December Work Meeting of the Elmwood Park Board of Education is scheduled for Tuesday, December 20, 2011, at 6:30 p.m. in the Memorial High School Teachers Faculty Room. The Regular December action meeting of the Elmwood Park Board of Education is scheduled for Tuesday, December 20, 2011, at 8 p.m. in the Memorial High School Media Center..."

The results of the Special Election held on December 13, 2011, are included in these minutes.

Dr. Tomko, Superintendent of Schools, also provided the public with a copy of form A4F, Certification of Taxes for 2010-2011 school year and 2011-2012 school year, which indicated there was no increase in the general fund from 2010-2011 to 2011-2012.

After the presentation of certificates of recognition presented by Dr. Richard D. Tomko, Superintendent of Schools, there was a short recess from 8:13 p.m. to 8:22 p.m.

The meeting was opened to the public at 8:24 p.m. and closed to the public at 8:33 p.m.; reopened to the public at 8:43 p.m. and closed to the public at 9:11 p.m. The following individuals addressed the board during the first public portion of the meeting:

Robert Iarossi	76 Caruth Avenue	Inquired about audit figures showing deficit; Commented on payroll bookkeeper's retiring before the end of the year and supervisor of accounting leaving a month later. Feels the board should look into situation.
Gladys Gryskiewicz	256 Fencsak Avenue	Inquired as to which students would be receiving help from Sylvan Learning Center, item L1 on the agenda.
Michael Bufis	14 Philip Avenue	Inquired as to whether position of Interim Business Analyst required individual be certificated; Inquired why both bookkeeper and Director of Accounting were leaving in the middle of year.

The following individuals addressed the board during the second public portion of the meeting:

Richard Rudmann	1 Paul Court	Commented on what he felt was unethical behavior of the Mayor, Council and Recreation Department personnel relative to the referendum as to false information contained in flyers. Commented on his letter to editor of Community News; Stated he compared Fair Lawn and Elmwood Park's tax rates and found Elmwood Park is 25% higher; Comments on the Borough floating 5 million bond with no public notice or vote; Commented on the Mayor questioning referendum
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		effect on taxes at last meeting. Feels need for change in community.
Marie Parisi	Resident	Thanked board for their hard work on referendum. Commented on receiving calls relative to voting on the referendum and questioned how they got her number since it is unlisted.
Gladys Gryskiewicz	256 Fencsak Avenue	Inquired as to who paid for the vote signs; Commented on receiving call from school about daughter's slacks being out of uniform. She observed several other students with the same pants.
Jeffrey Freitag	35 Hillman Drive	Inquired as to who would be responsible to pay for co-counsel, Schwartz, Simon, Edelstein, & Celso, Esqs.; Comments on \$400,000 deficit in general fund. Inquired as to how money would be made up; Questioned whether there would be lay offs before end of year; Questioned why Mr. Bufis wasn't just told that those individuals that were retiring or resigning were "riced" and didn't want to be discussed in public.
Daniel Golabek	74 Godwin Avenue	Commented on the cost of the referendum model; Didn't think the expenditure was wise; Felt we could have spent the money sending out letters to each household giving information where to find materials on referendum, or could have put ad in newspaper, or could have used money to hire back varsity sports; Felt there were many uninformed voters who ended up voting no; Commented on turf sweeper not being used as intended.

Robert Iarossi	76 Caruth Avenue	Noticed while looking through agenda book that pensions were not paid correctly, there is deficit in fund balances, cash deficit in general fund, and transportation “problems”.
Michael Bufis	14 Philip Avenue	Questioned whether the \$400,000 deficit included referendum expenses, such as model, election workers, architect fees, bond counsel; Requested he be provided with total cost of referendum expenses.

ACKNOWLEDGEMENTS

Dr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following student(s) who have received NJIC All-League 1st team honors for the 2011-2012 fall sports season with a **CERTIFICATE OF RECOGNITION** as listed below:

Football

- Matthew Dare - 1st Team - Quarterback
- Raysonne Smith – 1st Team – Wide Receiver
- Pat Stala - 1st Team – Defensive Line
- Aaron Gonzalez - 1st Team - Linebacker

Boys Soccer

- Alexander Josevski - 1st Team - Back
- Sebastian Vera - 1st Team - Midfielder
- Jakub Pawluk – 1st Team - Forward

Girls Track

- Brittany Matsko – 1st Team

Dr. Richard D. Tomko, Superintendent of Schools, congratulates and recommends that the board of education acknowledge the *achievement(s)* of the following students for being selected as **Students of the Month** for November, 2011.

GILBERT AVENUE SCHOOL

STUDENT NAMEGRADE

Ella Ackerman	K
Jacqueline Esquivel	K
Jessica Kaputskaya	K
Natalie Castelbuono	1
Julia Brzyek	1
Jaden Nunez	1
Ciara Culbreath	2
Kayla Esquivel	2
Sonia Deb	3
Gianna Philippy	3
Evan Hart	4
Natalia Chaparro	4
Agnieszka Karkoszka	5
Victoria Rzaca	5

GANTNER AVENUE SCHOOL

STUDENT NAMEGRADE

Alan Rutkowski	Pre-K
Alexander Jurkiewicz	K
Ibrahim Darwish	K
Alexiis Morales	1
Ashley Rahill	1
Natalia Latawec	2
Jaden Hernandez	2
Kiara Phillips	2 & 3
Konrad Zielinski	3
Debbie Paredes	3
Briana Vasquez	3 & 4
Amelia Denek	4
Leslie Cuello	4
Laura Libak	5
Henry Korsak	5
Destino Rubiani	5

SIXTEENTH AVENUE SCHOOL STUDENT NAME GRADE

Craig Roos	Pre-K
Trent Williamson	Pre-K
Stefan Ivanoski	K - 2
Nicoletta Frattino	K
Olivia Onate	K
Dylan Abramo	K
Daniela Arrendondo	1
Saniya Tate	1
Sepan Matty	1
Antonio Valenti	2 - 4
Veer Patel	2
Alexandra Bartoszek	2
Arham Muhtasib	2
Alexander DeLumen	3
Gozde Bulgan	3
Diana Kucevic	3
Jesse Widowic	4
Owen Bahasuan	4
Patrycja Sadej	4
Jake Ulatoski	5
Cassidy Smith	5

MEMORIAL MIDDLE SCHOOL STUDENT NAME GRADE

Maria Pallis	6
Samantha Zucker	7
Tyler Zucker	8

MEMORIAL HIGH SCHOOL STUDENT NAME GRADE

Ladana Hylton	9
Maciej Soltys	10
Austin Gomez	11
Amy Bateman	12

1. PERSONNEL

Motion of Mrs. Sproviero, Seconded by Mrs. Gerardi, approving personnel action resolutions PA through PO.

Vote: Approved unanimously by roll call vote of the members present.

A. EMPLOYMENT

B. RESIGNATION

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education **accept** the letter of resignation from **Mrs. Mary Pitera**, Secretary at Gantner Avenue School, for the 2011/2012 school year, effective December 16, 2011.

C. RETIREMENT

D. COACHES/STIPEND

E. APPOINTMENT of AIDES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of the following aides at Gilbert Avenue School for the 2011/2012 school year:

NAME	POSITION	UPC#	SALARY	LOCATION
Lindsay Gawrylo	One to One Aide	AIDE.02.ITO1.NA.09	\$13.50 (Hr)	Gantner Avenue School
Magdalena Czarnik	One to One Aide	AIDE.11.1TO1.NA.03	\$13.50 (HR)	Memorial Middle School

NOTE: These appointments do not include benefits, vacations, health benefits, sick leave, sabbatical leave, or any other benefits provided by contract between the Elmwood Park Education Association and the Elmwood Park Board of Education.

F. SUBSTITUTES

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointment** of the following substitutes for the 2011-2012 school year.

Mr. Matt ten-Hoeve
93 Martha Avenue
Elmwood Park, NJ 07407

Carmella Scott
179 Main Street
Glen Rock, NJ 07452

G. TRANSFER

H. MOVEMENT ON GUIDE/SALARY ADJUSTMENT

- 1) The superintendent recommends that the board of education confirm/approve movement on guide for ***Kristin Lehansky***, Physical Education Teacher at Memorial Middle School, from BA, Step 6 - \$52,772, to BA + 15, Step 6 \$53,072, effective December 21, 2011.
- 2) The superintendent recommends that the board of education confirm/approve the movement on guide for ***Nicole Thompson***, Memorial High School LAL Teacher, from BA, Step 1 - \$43,772.00, to BA +15, Step 1 - \$44,722.00, Effective December 21, 2011.

I. VOLUNTEER

N/A

A. FMLA/MATERNITY LEAVE/LEAVE OF ABSENCE

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education approve ***Mrs. Paola Soto***, Spanish Teacher at Memorial Middle School ***Maternity/Disability Leave*** from February 9, 2012 through June 22, 2012.

B. WORKSHOP/TRAINING

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following request for the 2011/2012 school year, for the following employee's to attend workshops, at ***no cost to the district***:

Name	Position	Date	Substitute Required	Activity	Location
Danielle LaBianco	Athletic Trainer	January 27 – January 29, 2012	No	“30 th Annual Injuries in Baseball Course”	Birmingham, Alabama
Kathleen Cash	School Psychologist	January 20, 2012	No	“To Teach Independence, Choice Making, and Social Skills in a User-Friendly Format for Individuals with Autism”	Paramus, NJ
David Warner	Principal Memorial High School	January 20, 2012	No	“The Common	Parsippany, NJ

				Core Standards and Implications for School Leaders”	
Corrine DiMartino	Vice Principal Memorial Middle School	January 20, 2012	No	“The Common Core Standards and Implications for School Leaders”	Parsippany, NJ
Corrine DiMartino	Vice Principal Memorial Middle School	January 10, 2012	No	“Special Education Law”	County Administration Building

L. STUDENT TEACHING OBSERVATION/PRACTICUM

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *student teaching observations*, as listed below:

Name	School	Date	Teacher	Subject
Hale Van Dyke	Sixteenth Avenue	January 31 – May 1, 2012	Mrs. Dransfield	Grade 3
Samantha Guarneri	Sixteenth Avenue	January 31 – May 1, 2012	Mr. Bacigalupo	Grade 5
Haily Bartck	Sixteenth Avenue	January 31 – May 1, 2012	Ms. Cascetta	Grade 4
Frances Kyle	Sixteenth Avenue	January 31 – May 1, 2012	Mrs. Klingele	Grade 2
Danielle Omelio	Memorial Middle School	January 15 – May 15, 2012	Ms. Rossi	Guidance Counselor
Dana Macaluso	Memorial Middle School	January 15 – May 15, 2012	Ms. Rossi	Guidance Counselor

M. PARAPROFESSIONALS

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve paraprofessional appointment, as listed below:

Name	Position	School	Effective Date
Matthew Dare	Middle School Boys Basketball	Memorial Middle School	December 21, 2011

N. EMPLOYEE CONTRACTS

O. JOB DESCRIPTIONS

2. STUDENTS

Motion of Mrs. Sproviero, Seconded by Mrs. Balistrieri, approving student action resolutions S1, S2, S3.

Vote: Approved unanimously by roll call vote of the members present.

1) Dr. Richard D. Tomko, Superintendent of School, recommends that the board of education confirm/approve *private out of district placement(s)* for the 2011/2012 school year, as attached.

2) Dr. Richard D. Tomko, Superintendent of School, recommends that the board of education confirm/approve *out of district residential placement(s)* for the 2011/2012 school year, as attached.

3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve *entering into contract* with the State of New Jersey, Department of Children and Families for the 2011/2012 school year, as attached.

3. GENERAL

Motion of Mrs. Sproviero, Seconded by Mrs. Gerardi, approving general action resolutions G1 through G8, with G9 being tabled.

Vote: Approved unanimously by roll call vote of the members present.

G1. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. Lawrence DeSantis, Middle School Principal, for the 2011-2012 school year as listed below:

PTO Tricky Tray
Thursday, May 17, 2011
5:00 p.m. – 10:00 p.m.
High School Cafe
Middle School PTO
Mrs. Rego

G2. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr.

David Saper, Gilbert Avenue School Principal, for the 2011-2012 school year as listed below:

Holiday Fun Fair
Gymnasium
Friday, December 16, 2011
6:00 p.m. – 9:00 p.m.

Shop Home/On Line at schoolstore.com Fundraiser
January 2012 – June 2012
Gilbert Avenue School Parents
K. Monaco, GHSA

- G3. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *donation* request from Mr. David Warner, High School Principal, for the 2011-2012 school year as listed below:

Mr. John Wareka and the Class of '81
donated a 55" Toshiba LCD television
for the high school senior cafeteria

- G4. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Warner, Memorial High School Principal, for the 2011-2012 school year as listed below:

Pancake Breakfast
Saturday, December 17, 2011
9:00 a.m. – 12:00 noon
HS Cafe
Open to the public
Elmwood Park Junior Baseball League
Mr. Peter Cagiao

Dramatic Production *Antigone*
Wednesday, March 25, 2012
10:00 a.m. – 3:00 p.m.
College of Saint Elizabeth, 2 Convent Road, Morristown, NJ 07960
High school ELA 4 students and teachers
Ms. Depascale

Candy Sale
Sunday, January 1, 2012 – Tuesday, February 28, 2012
All Day
High School Band and Chorus Students
Ms. Miller

- G5. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mrs. Allison Jackter, Gantner Avenue School Principal, for the 2011-2012 school year as listed below:

Valentine's Spiritwear Day
Friday, February 10, 2012
School-wide
Grade 5 Committee
Mrs. Anna Sirianni

Superbowl Spiritwear Day
Friday, January 27, 2012
School-wide
Grade 5 Committee
Mrs. Anna Sirianni

- G6. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the request from Ms. Andrea Selvaggi, Director of Curriculum and Instruction for the following *District Curriculums to be approved*, for the 2011-2012 school year, as listed below:

Math Curriculum (Grades K-2)
Science Curriculum (Grades K-5)
Comprehensive Science Curriculum (Grade 8)
Life Science Curriculum (Grade 7)
Earth Science Curriculum (Grade 6)
Biology Curriculum (Grade 10)

- G7. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the request from Mr. Anthony Iachetti, Director of Testing, Programs and Assessments *to approve* the Elmwood Park Memorial Middle School Summer School for the 2012-2013 school year, as listed below:

Summer School Program for Grade 6-8 Students
Middle School
Students in Grades 6-8
June 27, 1012 – August 3, 2012
Mr. Iachetti

- G8. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the request from Mr. Anthony Iachetti, Director of Testing, Programs and Assessments *to approve* the Summer Enrichment Program for Grade K-8 Students for the 2012-2013 school year, as listed below:

Summer Enrichment Program for Grade K-8 Students
Middle School
Students in Grades K-8
June 27, 2012 – August 3, 2012
Mr. Iachetti

The following resolution was tabled before it was moved or seconded.

- G9. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the request from Mr. Anthony Iachetti, Director of Testing, Programs and Assessments *to approve* Summer Camp Program for Grade K-8 Students for the 2012-2013 school year, as listed below:

Summer Camp for Grade K-8 Students
Middle School
8:00 a.m. – 3:00 p.m.
Students in Grades K-8
June 25, 2012 – August 3, 2012
Mr. Iachetti

4. BUSINESS

Motion of Mrs. Sproviero, Seconded by Mrs. Gerardi, approving business action resolutions M1 and M2.

Vote: Approved unanimously by roll call vote of the members present.

M. Approval of Minutes

M1. BE IT RESOLVED: that the minutes of the following meeting be approved:

Special Meeting - **November 9, 2011**

M2. BE IT RESOLVED: that the minutes of the following meeting be approved:

Regular Meeting - November 22, 2011

F. Financial

F1a & b Financial Report –N/A

Motion of Ms. Pellegrine, Seconded by Mrs. Policano, Approving financial action resolutions F2 through F4.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mrs. Balistreri recused herself from the vote as to that portion of F3 that relative to checks 106354 and 107004 and 107267. Also all board members recused to any check that apply to them.

F2. Confirmation of Bills and Warrants – 2011-2012

BE IT RESOLVED: that, based upon the recommendation of the superintendent and business administrator, the bills payable November 2011, from Valley National Bank Board of Education General Account, which were reviewed by Finance Committee be confirmed for payment.

F3. Stipend and Overtime Payroll Confirmation

BE IT RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator in issuing the stipend payroll for November 2011, and

BE IT FURTHER RESOLVED: that the Elmwood Park Board of Education confirms the action of the board secretary/business administrator and the superintendent in issuing overtime and per diem vouchers received and made payable for November 2011, as attached.

F4. Acknowledgment of Student Activity Account Balances

BE IT RESOLVED: that, upon the recommendation of the board secretary/business administrator, the board acknowledges

student activity account balances for period ending November 2011, as attached.

F5. Submission of the Comprehensive Annual Financial Report and Corrective Action Plan for June 30, 2011

Motion of Ms. Pellegrine, Seconded by Mrs. Policano, approving financial action resolution F5, CAFR and Corrective Action Plan.

Vote: Approved unanimously by roll call vote of the members present.

F5. BE IT RESOLVED: that the board hereby acknowledges the receipt, review and evaluation of the Comprehensive Annual Financial Report, along with the respective Correction Action Plan for the period ending June 30, 2011, and authorizes the Board Secretary to Reflect subject acknowledgement in minutes of meeting.

BG. Business General

Motion of Mr. Cannizzo, Seconded by Mrs. Balistrieri, approving business general action resolutions BG1 through BG3.

Vote: Approved unanimously by roll call vote of the members present.

BG1. Use of Facilities - Approvals

BE IT RESOLVED: that, upon the recommendation of the superintendent and business administrator, the board approves the requests for Use of School Facilities, per Board Policy #1330, as attached.

BG2. Use of Facilities – Approvals – Outside Organizations – N/A

BG3. Approve Amendment to NJSBAIG Bylaws

BE IT RESOLVED: that the Elmwood Park Board of Education does hereby approve the proposed amendment to the NJSBAIG Bylaws.

H. Harassment, Intimidation and Bullying

Motion of Mrs. Balistrieri, Seconded by Mr. Cannizzo, approving HIB action resolutions H1 Through H10.

Vote: Approved unanimously by roll call vote of the members present.

H. BE IT RESOLVED: that, the Elmwood Park Board of Education does hereby affirm the Superintendent’s decision on Harassment, Intimidation and Bullying cases.

L. Legal

Motion of Mrs. Sproviero, Seconded by Mrs. Gerardi, approving legal action resolution L1, Sylvan Learning Center.

Vote: Approved unanimously by roll call vote of the members present.

L1. Award Contract to Sylvan Learning Center of Nutley

BE IT RESOLVED: the board hereby by awards a contract to Sylvan Learning Center of Nutley to provide supplemental education services (SES) to district students for the remainder of the 2011-2012 school year.

Note: NCLB SINI Grant monies.

1. PERSONNEL

EMPLOYMENT

Motion of Mr. Cannizzo, Seconded by Mrs. Policano, approving personnel action resolutions PA1 through PJ2.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mr. DeMatteo and Mrs. Sproviero voted nay as to item B2.

A. 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the *appointment* of **Ms. Cheryl Proto**, 205 Fordham Drive, Aberdeen, NJ 07747, as *Interim Business Analyst* at a salary of \$47,979.00, pro-rated, effective December 21, 2011.

B. RESIGNATION

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education **accept** the letter of resignation from **Ms. Alicia Wilson**, One to One Aide at Gantner Avenue School, for the 2011/2012 school year, effective December 23, 2011.
- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education **accept** the letter of resignation from **Ms. Kathleen Kohler**, Supervisor of Accounting, for the 2011/2012 school year, effective March 2, 2012.
- 3) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **termination** of Ms. Annetta Morfe, Classroom Aide, Gantner Avenue School, effective December 14, 2011.

D. COACHES/STIPEND

- 1) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **extra-curricular activity, student activity** position for the 2011/2012 school year, as listed in the categories below:

Name	Position	UPC#	Salary	Location	Effective Date
Zachery Smithlin	Assistant Baseball Coach	031-04	\$4,583.00	High School	2011/2012 School Year

F. SUBSTITUTES

- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the **appointments** of the following substitutes for the 2011-2012 school year.

Ms. Ann Marie Muttel
37 Linden Avenue
Elmwood Park, NJ 07407

Rosa Messina
83 Palsa Avenue
Elmwood Park, NJ 07407

Ms. Jeanette Plenzick
345 President Street
Saddle Brook, NJ 07663

N. WORKSHOP/TRAINING

- 2) Dr. Richard D. Tomko, Superintendent of Schools, recommends that the board of education confirm/approve the following *request* for the 2011/2012 school year, for the following employee to *attend a workshop*:

Name	Position	Date	Substitute Required	Activity	Location
David Warner	Principal	March 15, 2012	No	“Accreditation Overview”	Philadelphia, Pa.

3. GENERAL

Motion of Mrs. Sproviero, Seconded by Mr. DeMatteo, approving general action resolutions G10 through G12.

Vote: Approved unanimously by roll call vote of the members present.

G10. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *NJQSAC Statement of Assurance*, for the 2011-2012 school year.

G11. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Warner, High School Principal, for the 2011-2012 school year as listed below:

Field Trip
 Bodies – The Exhibition and Dialog in the Dark
 South Street Seaport, 11 Fulton Street, NY, NY
 Thursday, February 2, 2012
 9:00 a.m. – 3:00 p.m.
 Members of the Academy of Mathematics & Medical Sciences
 Ms. Gale, Ms. Ceden, Ms. Burke, Mr. Wallin

G12. Dr. Richard D. Tomko, Superintendent of Schools, recommends that the Board of Education confirm/approve the *activity/events/fundraisers/etc.* request from Mr. David Saper, Gilbert Avenue School Principal, for the 2011-2012 school year as listed below:

Candle Sale
 Our Own Candle Company
 January 2012 – April 2012
 All students Grades PreK through 5

GHSA
Mrs. Monaco

Spirit Wear Sale
January 2012 – June 2012
All students Grades PreK through 5
GHSA
Mrs. Monaco

4. BUSINESS

Motion of Mr. Cannizzo, Seconded by Mr. DeMatteo, approving business action resolution BG4, Safe Routes Program.

Vote: Approved unanimously by roll call vote of the members present, with the exception that Mrs. Policano recused herself from the vote.

BG4. Support Submission of Grant Application to Safe Routes Program by the Borough of Elmwood Park

BE IT RESOLVED: that the Elmwood Park Board of Education hereby formally approves support of the submission of grant application to the Safe Routes Grant Program by the Borough of Elmwood Park.

Legal

Motion of Mr. DeMatteo, Seconded by Ms. Pellegrine, approving legal action resolution L2, Approval of Employment Contracts.

Vote: Approved unanimously by roll call vote of the members present.

L2. BE IT RESOLVED: that the Board of Education hereby approves employment contracts for the following individuals:

Diane Levinson, Confidential Executive Secretary
Patricia Otten, Confidential Executive Secretary
Raymond Crispino, Director of Facilities
Angel Justiniano, Director of Information Technology
Moises Cordero, Assistant Director of Information Technology
Joseph Koban, Technology Analyst

The following resolution was added. The resolution was mentioned prior to the public portion of the meeting so that members of the public could ask questions if they desired. The added resolution was as follows:

Motion of Mrs. Sproviero, Seconded by Mrs. Policano, approving legal action resolution L3, Authorize the Law Firm of Schwartz, Simon, Edelstein & Celso, LLC to Serve as Co-Counsel.

Vote: Approved unanimously by roll call vote of the members present.

L3. BE IT IT RESOLVED: that upon recommendation of board counsel and superintendent of schools, the board of education does hereby approve and authorize the law firm of Schwartz, Simon, Edelstein & Celso, LLC to serve as co-counsel with insurance-assigned counsel to represent and protect the board's uninsured interests in the matter of Irandokht Toorzani v. Elmwood Park Board of Education, et al., Docket No. BER-L-8966-11.

Motion of Ms. Pellegrine, Seconded by Mrs. Gerardi, approving the board entering into closed session.

Vote: Approved unanimously by roll call vote of the members present.

WHEREAS: the Elmwood Park Board of Education must discuss a subject concerning legal update; and

WHEREAS: said subject is appropriate to be discussed in a public meeting; and

WHEREAS: said subject is within the exemptions permitted to be discussed in private session pursuant to P. L. 1975, Chapter 231, it is therefore

RESOLVED: that the said subject shall be discussed in private session by this board and administrative staff, and information pertaining thereto will be made available to the public as soon thereafter as possible once the reasons for nondisclosure no longer exist.

By motion of Ms. Pellegrine, which was Seconded by Mrs. Gerardi, the meeting was adjourned at

I hereby certify these final summary minutes of the meeting of the Elmwood Park Board of Education in session on Tuesday, December 20, 2011, to be true and correct and in complete agreement with the official Minute Book of the Board of Education.

Respectfully submitted,

William P. Moffitt
Board Secretary